



**Council Meeting AGENDA
October 1, 2016**

(We will begin the informal part of the meeting before the Vancouver Island delegation has arrived)

11:00 Welcome

11:05 Roundtable of Reflections (1 minute max)

- What's working well
- What are the challenges you face
- What are the resources you need

11:15 Conference Program Report

Shannon Bettles

(After arrival of Vancouver Island Delegation)

11:30: Official Start of Meeting

- Adoption of Agenda
- Adoption of Minutes
- Minutes of 27 February 2016 Meeting
- Summer Council Gathering Notes
- AGM minutes will be delivered on table for Council information

11:45: Reports

Chair: Jane Watt

Treasurer (Ken Welwood by Phone)

- Travel Policy:
- Bookstore
- Need to restrict funds

Membership (Ron Hyde -- we will look over his renewal package over lunch)

- recognition of new members

Website: Shannon Bettles

Magazine: Jane Watt

Writing Awards: Maurice Guibord
Newsletter:
Advocacy Sandra Martins
LTSA:
W. Kaye Lamb Essay Scholarship
Trails

12:30-1:15 LUNCH

ITEMS FOR ACTION/PROJECT UPDATES

1:30: Governance

- Constitution and Bylaws Committee --Gary Mitchell
- Code of Conduct -- Gary Mitchell
- Records Management -- Email: Shannon Bettles
- Board Handbook -- Gary Mitchell
- Conference Handbook -- Sandra Martins

2:00 Outreach

- Membership Drive 2017 -- Ron Hyde
- AGM resolutions next steps -- Jane Watt
- Webinar -- Caroline Ross
- Recognition: Shannon Bettles
- Road Trip 2017 -- Barry Gough/Jane Watt

2:30 Products and Publications

- Community Legacy Boxes -- Jane Watt and Shannon Bettles
- BC History Theme Issue 2017 -- Jane Watt and Andrea Lister
- Digitization of BC History Magazine -- Jane Watt
- Close-out of printed Newsletter -- 2017

2:50 New Business:

- Changes to Society Act (Planning for November)
- Other?

3:00 MAURICE'S SPECIAL WALKING TOUR