

BCHF Council Meeting

28 July 2021

7:05pm — 8:37pm

Via web conference

Attendees: Callie Anderson, Shannon Bettles, Doug Bringham, Rosa Flinton-Brown, Mark Forsythe, Anna Irwin, Refano Lumempouw, Greg Nesteroff, Emma Quan, K. Jane Watt, Kira Westby, Elwin Xie

Regrets: Maurice Guibord, Gary Mitchell, Kira Westby

The President called the meeting to order at 7:05 PM

1. Welcome and introductions
2. Review and adoption of previous meeting minutes: May 26, 2021
 - a. MOVED (Callie, Greg) to adopt the minutes with changes. CARRIED
3. Adoption of agenda
 - a. MOVED (Mark, Rosa) to adopt the agenda. CARRIED

Show and Tell

1. Team building and warm-up activity
 - a. Council members each presented an object that they took on a vacation they took.

Our Work — Introduction to the BCHF

1. Our shared values
 - a. Shannon shared a document outlining our values, which was developed during the recent re-branding project.
2. Our shared work
 - a. Shannon reviewed a list of the many things that Federation and Council members do.

Previous Business

1. Membership Adjustments
 - a. Council discussed our values and the possible changes to the membership and subscription ecosystem. Managing relationships more directly rather than through third parties.
 - b. The current flows of memberships and subscribers and multi-subscribers is cumbersome and time consuming. We need to make some changes to the website, too, and we need to re-resource the site properly.
 - c. There was some discussion of our partnership with BC Bookworld. We need to develop a relationship with the new publisher.

- d. We have an opportunity to become a real centre of information for both our society members and our individual members. We need to answer the question: What do we offer them?
 - e. There was interest in expanding the wording about who can be nominated for an award and by whom.
 - f. Council expressed its support for the directions outlined in the document. Jane and Callie will continue to develop it.
2. Business Continuity Planning
- a. We want to make it easier for people to take a break when they need it.
 - b. There's a continuity document on Sharepoint where you can provide important information about your work that would allow someone else to take it over, if necessary.
 - c. ACTION: Shannon will circulate the document, for updating by Council members.

Reports

1. Treasurer
- a. Shannon would like to provide Surrey with a short financial report about our recent Conference.
2. Communications
- a. June Buzz stats
 - i. Delivered: 569 / Opened: 341 (60%)
 - ii. Top links:
 - 1. 2021 BCHF conference = 23
 - 2. Library and Archives Canada funds BC projects = 19
 - 3. Chinatown Thru a Wide Lens wins Lieutenant-Governor's Award = 17
 - b. July Buzz stats
 - i. Delivered: 585 / Opened: 387 (66%)
 - ii. Top links:
 - 1. Lytton museums destroyed = 43
 - 2. BCHF welcomes new directors = 35
 - 3. Hidden Photos of Yucho Chow = 22
 - 4. Fraser Valley Heritage Railway = 21
 - c. The Knowledge Network is purchasing some advertising in the Magazine, in connection with their upcoming 4-part series for BC 150.
 - i. Anna and Emma both volunteered for to interview the producers or to pull together a written piece about the series.
 - d. Mark has taken the lead in contacting both museums in Lytton. BCHF, the BCMA and Heritage BC have all extended offers of assistance. We understand that both museums would like to re-build. Our assistance relates to helping connect surviving artifacts with professional restorers. It's mostly moral support and mostly over email. This is an opportunity to support our members in disaster planning.
3. Membership
- a. Council approved the following new members: Robert Armstrong, Mike Dartnell, LeeJane Davis, Greg Dickson, Larry Ferguson, Lori Hamilton, Patricia Kelly, Alison Kipps,

Walter Quait, Paul Robinson, Anne Russell, Lynn Salmon, Myrtle Siebert, Robert Turner, Kellie Warnock, Don Wudrick.

4. Magazine
 - a. We have a new proof-reading team and our Editor is doing a lunchtime in-service session on 06 or 10 Aug. Council members should email Jane if they are interested in attending.

New business

1. First Vice President
 - a. Rosa has agreed to assume the Vice President position. She will let her name stand for as President when Shannon's term ends next year.
 - b. MOVED (Shannon, Mark): That we appoint Rosa Flinton-Brown to the position of First Vice President. CARRIED.
2. Conference 2022
 - a. The Victoria Historical Society has expressed interest in hosting Conference in 2022. The University of Victoria campus might provide a good venue. They would like to know soon from the Federation if we are interested in pursuing this with them. The Conference committee will discuss this possibility.
 - b. There are other organizations in Victoria that might be interested in supporting Conference. Perhaps more than one organization could be involved in bringing Conference to Victoria?
3. Future meetings
 - a. Adopting Zoom as our meeting platform has allowed us to stay in touch, work together more often and meet monthly rather than quarterly.
 - b. There is some desire to meet in person once per year, although some members of Council would still want to connect via Zoom because of the travel required to attend in person.
4. Committee Work
 - a. Council members were asked to come the meeting prepared to volunteer to serve on 1 to 3 committees. The committees were staffed as follows:
 - i. Communications
 1. Chair: TBA (contact Shannon for now)
 2. Members: Mark, Elwin, Emma Greg
 - ii. Magazine
 1. Chair: Jane
 2. Members: Mark, Doug, Callie, Greg
 - iii. Governance & Policy
 1. Chair: Callie
 2. Members: Jane, Rosa, Refano, Kira
 - iv. Conference
 1. Chair: Shannon
 2. Members: Doug, Emma, Anna, Maurice
 - v. 100th Anniversary
 1. Chair: Elwin

2. Members: Mark, Elwin, Emma, Kira
- vi. Awards & CLF
 1. Chair: Anna
 2. Members: Doug, Jane (CLF), Greg, Rosa (CLF), Maurice

The meeting adjourned at 8:37 PM.

Next meeting 25 August 2021 at 7:00 PM.