

BCHF Council Meeting

27 April 2022

7:00pm — 8:30pm

Via web conference

Attendees: Callie Anderson, Shannon Bettles, Doug Brigham, Rosa Flinton-Brown, Mark Forsythe, Anna Irwin, Refano Lumempouw, Greg Nesteroff, Emma Quan, K. Jane Watt, Kira Westby

Regrets: Gary Mitchell, Elwin Xie

The President called the meeting to order at 7:00 PM

1. Review and adoption of previous meeting minutes: March 30, 2022
 - a. MOVED (Greg, Mark) to adopt the minutes with changes. CARRIED
2. Adoption of agenda
 - a. MOVED (Kira, Anna) to adopt the agenda with additions. CARRIED

Share and Tell

Shannon provided a quick overview of funding opportunities for BC's museums and heritage organizations.

Next time: Callie will lead the discussion.

Previous Business

1. National Trust for Canada National Council (Kira)
 - a. Kira had a conversation with a staff member at the Council.
 - b. They're the national version of Heritage BC and are focused on heritage sites and buildings.
 - c. They suggested we could grow our relationship with Heritage BC.
 - d. The Federation will continue to consider whether it makes sense to join the national council.

Reports

1. President
 - a. On April 12th, I was excited to attend my first in-person event as a representative of the Federation in over two years!
 - b. The University of the Fraser Valley's South Asian Studies Institute launched the South Asian Canadian Legacy Project at Surrey City Hall in front of many community members, politicians, and project partners. The project launched six initiatives, including the South Asian Canadian Digital Archive, which our Centennial Legacy Fund supported in-part. Other projects included the publication of two books, curriculum development for classrooms, and an exhibit and outreach kit with the Royal BC Museum. It was a

- pleasure to be able to represent the BCHF publicly, and to witness how donations to the CLF are being used to support such important heritage projects in the province.
- c. Over the past month, I've been working with the communications, conference, and governance committees, as well as the leadership team as we transition to the BCHF's next board. Mark and Rosa have been stepping up in my place with regards to collaborations with our partners at the BCMA and the Friends of the BC Archives, and stickhandling the Business Innovations grant we received. Many thanks to such a great, collegial team willing to pitch in where required.
2. Financial report
 - a. Rosa will make any final adjustments to the financial statements before the Annual Report deadline.
 3. Membership
 - a. Council approved the following new members: Orlando Calasan (Richmond), Stanley Copp (Port Moody), Toreen Flesher (Mission), Susan Hope (North Vancouver), Craig Jacks (Vancouver), Donna Lawrence (Naramata), Daniel McBride (Medicine Hat), Ken Munro (Port Coquitlam), Walter Schwarzenau (Surrey), Helen Storey (West Vancouver), Cindy-Lou Thomas (Abbotsford). MOVED (Callie, Rosa) to approve the new members. CARRIED.
 - b. Follow-up on society membership renewals: Of the 20 societies that had not renewed by last month's meeting, there are only two that I have not been able to contact. Eleven have paid; three have been invoiced, but have not paid yet; the rest have promised to discuss membership with their boards or have promised to send a cheque.
 4. Governance & Policy Committee
 - a. MOVED (Kira, Callie): To accept the proposed updates to Part 2, number 2 of our Bylaws, as revised, and present them at the AGM for approval. CARRIED.

Part 2 – Membership

2. There shall be four classes of membership.

(1) Member Societies: non-profit heritage and/or cultural societies, including those that operate a museum, archives, cultural centre, are entitled to become Members of the Federation:

a. their mandate and values shall not be inconsistent with those of the Federation

b. they may choose words to the effect that the Member Historical Society is a member

society of the British Columbia Historical Federation

c. all members of the local society shall be ipso facto members of the Federation

d. shall pay dues to the Federation as hereafter provided

(2) Affiliate Members: organizations, institutions, and for-profit businesses without dues paying members that have mandates, specialized interests, or objectives of an historical

nature may become Affiliated Members of the British Columbia Historical Federation and shall pay dues to the Federation as hereafter provided. This may include but is not limited to museums, archives, libraries, university departments, government organizations, and businesses.

(3) Associate Members: Individuals are entitled to become Associate Members of the British Columbia Historical Federation; and shall pay dues to the Federation as hereafter provided.

(4) Honorary members: persons distinguished for their attainments in history and historical research, or otherwise deemed worthy of honorary membership. They shall be elected unanimously by Council on the nomination of a President of a Member Society on the instructions of that Society. They shall be nominated from the members of the Federation and shall be elected at the Council meeting immediately preceding the Annual General Meeting. Up to three (3) Honorary Member may be elected in any one year, and the maximum shall be twenty-five (25) Honorary Members. Honorary Members shall have full privileges of the Federation for life and will be exempt the payment of annual dues.

- b. MOVED (Kira, Anna): To approve the proposed “values” statement for our website, as presented.
5. Magazine Committee (Jane)
- a. The Spring issue is out. 1,100 print copies + 110 digital went out.
 - b. Now working on the Summer issue.
 - c. Working on a new contract with Zinio.
 - d. Doug is working to ensure that the issues up to 2 years ago are in [UBC Library's Open Collections](#).
 - e. Developing new media kits: 1 for web and 1 for newsletter.
 - f. We should try and have the Editorial Advisory Group in place before the AGM. Board members are asked to suggest names to Jane from around the province. There will be quarterly meetings of 1-2 hours.
 - g. Check out Bert ter Hart’s progress [on Instagram!](#)
 - h. Communications Committee
 - i. Elwin and Mark filmed and edited a few videos recently. These are posted to YouTube and Facebook:
 - i. Bert ter Hart - [Journey Across Canada](#)
 - ii. MONOVA - [Museum of North Vancouver](#)
 - j. Mark is working on “BC history in 60 seconds” promotional videos for conference and anniversary promotion.
 - k. Janet Ou has been updating Instagram with conference promotion.
 - l. The newsletter went out on April 19.
 - m. George Antle is going to prepare and design the Annual Report.
 - n. Next on the agenda is continued promotion of the conference.
 - o. Buzz Stats
 - i. Delivered: 777 / Opened: 554 (71%). Top links:
 - 1. BC History spring issue = 27

2. Glen Mofford obit = 27
3. Old Trail bridge = 24
4. Time Travels: Okanagan Historical Society = 23
5. Kootenay Lake ferries book = 22

ii. Once again, every link had multiple clicks. None fewer than four.

7. Recognition Committee

- a. MOVED (Greg, Mark): To approve the recommendation of the Recognition Committee for the Best Article prize. CARRIED.
- b. MOVED (Doug, Greg): To approve the recommendation of the Recognition Committee for the W. Kaye Lamb scholarships. CARRIED.
- c. MOVED (Anna, Kira): To approve the recommendation of the Recognition Committee for certificates of merit. CARRIED.
- d. MOVED (Anna, Doug): To approve the recommendation of the Recognition Committee for certificates of recognition. CARRIED.
- e. MOVED (Anna, Kira): To approve the recommendation of the Recognition Committee for the Storytelling Award (\$500) and to award one honorable mention (\$250). CARRIED.
- f. MOVED (Anna, Rosa): To approve the recommendation of the Recognition Committee for the Cultural Resource Accessibility Award (\$500) and to award two honorable mentions (\$250 each). CARRIED.
- g. MOVED (Anna, Kira): To approve the recommendation of the Recognition Committee for the Advocacy Award. CARRIED.
- h. MOVED (Anna, Callie): To approve an honorable mention Advocacy Award (\$250). CARRIED.
- i. The Board decided by consensus not to award a prize from the Centennial Legacy Fund this year.

8. Conference Committee (Shannon)

- a. Plans for virtual conference 2022 Victoria are underway.
- b. Registration was launched in the first week of April. We have 20 people currently registered.
- c. Anna has confirmed our schedule with speakers. Keith Carlson has confirmed his participation as keynote speaker.
- d. We have received \$1000 cash in sponsorship (UVic and Johnson Insurance).
- e. The Lieutenant Governor sends her regrets and will not attend.
- f. We have confirmed a virtual field trip of Victoria with John Adams.
- g. Janet Ou has been promoting our speakers on Instagram. She has offered to stay on the committee past the term of her coursework as a volunteer and we appreciate her support.
- h. Conference information has been emailed to the history departments of BC post-secondary schools.
- i. We will be doing an online book auction again this year.
- j. John Lutz will be our 'quiz master'. Looking for prize giveaways.
- k. Doug is helping with the technical aspects of the conference again.
- l. The committee would like to record the sessions and make them available on YouTube once again.

- m. ACTION: Board members are asked to contact Doug to indicate which sessions they are interested in co-hosting.
 - i. This involves introducing the speakers and moderating questions.

New business

1. Friends of the BC Archives / BCHF consultation on the future of the RBCM Collections & Resources
 - a. The consultation will take place on 09 May at 7:00 p.m.
 - b. We will share a background document provided by Kelly Black with our membership in advance of the event.
2. 100th anniversary swag
 - a. Shannon presented a range of options for potential celebratory merchandise.
 - b. Shannon will research further and work with Rosa on items and budget.
 - c. Some items could be giveaways / prizes at Conference / Gala.
3. Annual Reports deadline is May 01
 - a. ACTION: Board members will submit their summaries (100 words) to Shannon, with a headshot.

The meeting adjourned at 8:30 PM.

Next meeting: May 25, 2022 07:00 PM.