

**British Columbia Historical Federation Council Meeting**  
**27 February 2016**  
**Union Club of British Columbia**  
**805 Gordon Street**  
**Victoria**

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**Present:** Gary Mitchell, Shannon Bettles, Kerri Gibson, Barry Gough, Maurice Guibord, Ron Hyde, Judy Lam, Andrea Lister, Sandra Martins, Jane Watt

**Call to Order:** 11.50am

**Adoption of Agenda:** All committees tendered their reports ahead of time to streamline the meeting and to concentrate on new business.

Agenda item requests: Trails and Sites Committee Report - #16  
Advocacy Committee Report - #17  
BC Museum Association invitation - #15.l

**Minutes of Meeting 24 October 2015:**

Requested corrections: Website Report – Shannon Bettles, as Website Editor, will look further into the ways Council access BCHF emails.  
Andrea Lister is not responsible for this.

Conference Report – Conference Committee members are: Maurice Guibord, and Ron Hyde. Judy Lam and Jane Watt have been removed.

Book Report – Book Report item title will be renamed 'Historical Writing Award.'

**Matter Arising:** To be deferred to next meeting or as item #19, if time permits. Matters arising is considered in the scope of the agenda.

**President's Report:** Following on his written report, Gary Mitchell led a discussion on the current situation of the National Sites and Historic Monuments Board, Canada 150 funding and time frames, impending Society Act changes, and that the Maritime Museum of BC's situation is without significant developments.

Council is called to ask the same question at the next House meeting and to any encountered politician – “what is your stand on heritage?”

**Treasurer's Documents and Report:** BCHF is in good financial standing with strong financial reserves. Membership revenue will increase as this information is inputted at year end. A discussion of *British Columbia History* magazine expense and revenue ensued.

*Moved the Treasurer's Documents and Report, year end March 31, 2016. Prepared on February 8, 2016*

Kerri Gibson moved and Barry Gough seconded. Carried.

**Recognition and Website Report:** Shannon Bettles asked for clarification on the roles of Duff Sutherland and David Mattison. There was a discussion of recognizing David Mattison's generosity at the Revelstoke Conference. Shannon will compile a manual for website awarding. Shannon is working with Andrea Lister, but all website updates are to be sent to Shannon.

**Newsletter Report:** After Andrea Lister reviewed her written report, a discussion followed regarding the postal mailing of the Newsletter. The decision to cease the printed Newsletter in 2017 was made; the last printed Newsletter will be February 2017. The e-newsletter will continue.

**W. Kaye Lamb Essay Scholarship:** Marie Elliot sent the W. Kaye Lamb Essay Scholarship report dated February 2<sup>nd</sup> 2016. Judy Lam volunteered to assist in promoting the Essay Scholarship.

**Historical Writing Award:** The award finalists will be published in the Newsletter. Following his written report, Maurice noted that he will be reviewing the regulation of book cover seals in the near future.

**BC History Magazine Liaison:** In an attempt to assist with promotion and marketing, there was a discussion on having a dedicated time space for the *BC History* magazine at the Revelstoke conference. Maurice Guibord will look into the possibility of having a no-host cocktail hour where magazine participants are invited (ie. publishers, writers).

**Membership Report:** Following his written report, Ron Hyde noted that since 10 days prior to the February 27<sup>th</sup> meeting – paid up membership stands at 273, and dues collected for 2016 stand at \$6,704. There was a discussion on Ron's recommendation to include a 3 year renewal option. Future membership forms will offer multi-year renewals (3 years max.).

There have been 23 Associate membership applications received from the following:  
Patricia Barber - W. Kelowna | Donald Boxall - Hope | David Boyer - N. Vancouver  
Vicki Brooks - Ottawa, ON | Rob Bryce - Pr. George | Calie Carter – Penticton  
Catherine Gilbert - Camp. River | Lily Chow - Victoria | Melissa Cook – Langley  
Nary Cordini - Maple Ridge | Tony Cox - Lions Bay | Norah Hall – Vancouver  
Carol Henriquez - Vancouver | Janet Johnson - W. Kelowna | John Knox - Cochrane,

AB | Maureen McCarthy - Squamish | Joe Morabito - Vancouver | David Oswald – Surrey | Lindsay Roff - Kamloops | Diane Rogers - Burnaby | Parmvir Singh – Surrey  
Joseph West - Delta | Jodie Westinghouse - Shawnigan Lake  
1 Society membership application: Reach Gallery Museum – Abbotsford

*Move that these 23 Associate membership applications and one Society membership application be approved.*

Duly moved by Ron Hyde and seconded by Jane Watt. Carried.

Ron Hyde provided a verbal report on the Community Heritage Award program. The program will be worked on in 2016 and be ready to launch in 2017. Ron will consult with an archivist on some details and confer with Shannon Bettles.

**Land Title Authority Report:** Jacqueline Gresko sent the LTSA Report on February 10, 2016. In Jacqueline's absence, Gary Mitchell suggested that the advocacy committee could take up the subject of LTSA's fee changes.

On March 7, 2016 Jacqueline resubmitted her February report, stating that she had used incorrect dates – the date of the report should read February 2016 (originally February 2015), and the date of the Victoria Land Title and Survey Authority Stakeholder Advisory Committee Meeting should read January 13, 2016 (originally January 13, 2015).

**Conference Report:** Following his written report, Maurice Guibord showed great appreciation for all those involved with planning the Conference.

*Moved to accept Tourism Burnaby's offer to host 2019 BCHF Conference.*

Maurice Guibord moved and Ron Hyde seconded. Carried.

Brief discussion on partnering with another heritage organization in future conferences.

Notable dates were discussed – BC Magazine is approaching its 50<sup>th</sup> year, 2021 is BC's sesquicentennial, 2022 is BCHF's 100<sup>th</sup> year.

Shannon Bettles will present during the Conference: Phase I and II of the website, a digital literacy workshop and accessing the digitalized BC History Magazine.

#### **New Business:**

**Review of Centennial fund concept:** deferred to next Council meeting.

**Constitution and Bylaws Committee:** A group of 3 non-BCHF members needs to be created to review the constitution and bylaws. Council is called to put forward names of individuals. A good understanding of legal language is an asset. This will be brought up at the next Council meeting.

**Nomination Committee:** Barry Gough will chair committee. Council members seeking reappointment are asked to email Barry their wish to stand again and indicate for which

office. A biography and color head shot is also requested. BCHF will be seeking a Board Treasurer and a volunteer bookkeeper. Kerri Gibson was thanked for her tremendous work as Board Treasurer.

**D'Estrube Photography offer to heritage groups:** Before the meeting, Gary Mitchell forwarded an email from this professional photography business. He would like to be of service to the heritage community when photography may be needed. A suggestion was made to ask the company to purchase an ad in the newsletter to increase promotion.

**CANADA 150 project:** Jane Watt circulated a draft funding proposal to be sent to the Department of Canadian Heritage Canada 150 fund for a 'Community Legacy Box'. The primary overview of the project is to support member societies as they create 25 small curated collections of primary source documents that define their region or support engagement on a specific theme. These documents would be housed as micro-collections in archival boxes and could be signed out and used for discussion that fosters 'hands on history' in senior centres, classrooms, daycares and by the home schooling population. Project vision and timeline were also included in the proposal. Grant application of \$75,000 (\$2,000 each + 15% administration costs). A program officer would also be hired. Council were in full support of this project proposal.

**Editor and Subscription services for 2016 – contract update:**

A contract has not yet been signed. A single source Editorial contract for 2016 has been agreed to.

Discussion on subscription fees.

*Moved to accept an increase to subscriptions of \$5.00 across all subscribers beginning with the first 2017 issue (50.1).*

Jane Watt moved and Kerri Gibson seconded. Carried.

Starting in 2017, subscriptions for individuals will be \$25.00, but subscription fees for member societies will remain at \$20.00. Any arising concerns from subscribers will need to be taken up by Council.

**Transition to new Treasurer:** Barry Gough asked Council to put forward names of interested Treasurers or/and bookkeepers. The change of address will be reviewed once a Treasurer is secured.

**Establishing Council Member code of conduct:** Gary Mitchell will email a useful reference document.

**Records Management:** Shannon Bettles explained the email forwarding process. Shannon will set up an email forwarding service for all Council Members and include instructions.

**Digitization of BC History:** Currently *BC History* magazine 1923 to 2007 copies are searchable. The next step will be to ask the UBC Rare Books and Special Collections Library to continue digitalizing copies. Jane Watt will follow up with Jacqueline Gresko and UBC about this process.

**BC Museum Association Invitation:** Gary Mitchell forwarded an email invitation on February 25, 2016 from BCMA. Discussion on the invitation ensued.

*Moved to accept BC Museum Association's invitation of being a supporter of the Canada 150 Provincial Forum, with the contribution of \$300.*

Barry Gough moved and Ron Hyde seconded. Carried.

**Trails and Sites Committee:** Tom Lymbery and John Whittaker submitted a report dated February 5, 2016. Gary Mitchell will reply to Tom regarding the Conference's chartered transport. Tom Lymbery and John Whittaker are nominated for Recognition for their exemplary work.

**Advocacy Committee:** Following her report, Sandra Martins expressed her gratitude for the opportunity to be on this committee, and that fellow committee members have an incredible depth of knowledge and experience.

*Moved to accept the Advocacy Committee's Terms of Reference*

Sandra Martins moved and Jane Watt seconded. Carried.

Council asked the Advocacy Committee to create a budget outline. At the October Council meeting an operating budget and a separate campaign special budget will be presented, reviewed and discussed. Council is in agreement that an advocacy budget line is needed.

Meeting adjourned at 3.35pm. The next meeting will be in October on the Mainland.