

BCHF Council Meeting

22 January 2020

7:00pm — 8:30pm

Via web conference

Present: Shannon Bettles, Doug Brigham, Rosa Flinton-Brown, Mark Forsythe, Aimee Greenaway, Maurice Guibord, Andrea Lister, Greg Nesteroff, Caroline Ross, Jacqueline Gresko

Regrets: Michael Gibbs, K. Jane Watt

The President called the meeting to order at 7:00 PM.

1. Review and adoption of 02 Nov, 2019 meeting minutes
 - a. Adopted with small edits
 - b. MOVED (Greg Nesteroff, Mark Forsyth) to adopt the minutes with small changes. CARRIED.
2. Adoption of agenda
 - a. MOVED (Mark Forsyth, Maurice Guibord) to adopt the agenda. CARRIED.
3. Teleconference meetings — format, expectations, etiquette

Previous Business

1. Locating and archiving of previous Council minutes (Doug)
 - a. We are trying to pull together as complete an archive as possible of Council minutes and reports. These efforts are ongoing.
 - b. ACTION: Doug will meet with Jane to get any relevant files from her.
 - c. There was a discussion about making Council minutes available on our website. The minutes from 2014-2016 all seem to be available already. There was consensus that the minutes should be made available, in the interests of transparency and accountability. However, Council felt that the reports should not be made available publicly and should be archived on Sharepoint for future Council use. In the future, the minutes could also be made available to members via the members' portal.
 - d. ACTION: Doug will make the approved minutes available on our website and will remove the agendas and reports.
 - e. ACTION: Doug will archive all available Council documents on Sharepoint.
 - f. ACTION: Doug will familiarize himself with Wild Apricot, with the aim of making Council documents available on that platform, too.
2. Digital meeting platform recap (Doug, Andrea)
 - a. The Zoom platform costs us CAD 20 per month, which is quite reasonable. We can make recordings of meetings, both for future reference and for later use (e.g. member webinars).
3. Scholarship update (Doug)

- a. Looking good. See my report.
- b. Shannon will hook me up with
4. Conference update (Shannon, Andrea)
 - a. Shannon met with Michael Gibbs earlier this week. She described the conference schedule to Council members.
 - b. Registration should open soon, after some final details around pricing are complete.

New Business

1. Land Title and Survey Authority Update (Jacqueline) (previously circulated)
 - a. Jacqueline presented a detailed update on her work as the BCHF liaison to the LTSA.
 - b. Council would be interested in a tour of the BC LTSA office at the Anvil Centre in New Westminster Late March / early April would work, depending on the availability of the archivist.
 - c. We should keep something like a field trip to the LTSA in mind for future conferences. Many members would be interested in visiting the facility.
 - d. Jacqueline wishes to retire from her liaison role next year and would like to find a new BCHF representative to take her place. The LTSA stakeholder advisory committee values the perspectives and input of the BCHF and we should continue to build that relationship.
 - e. The LTSA has requested a 15 minute presentation from BCHF for their July joint board meeting. Jacqueline is happy to present the material but would like to work with someone to ensure that she is presenting the most important information.
 - f. ACTION: Council members should email Shannon and Jacqueline if they are interested in this role.
 - i. Jane has already expressed interest, Michael has said he knows someone, too.
 - g. Jacqueline left the meeting after presenting her report.
2. Financial update (Rosa) (previously circulated)
 - a. Rosa suggested she could provide some content for the website and/or BCHF Buzz to promote educational resources she comes across. There was general agreement that this would be beneficial. These materials could be added to the members' portal, too.
 - b. Membership fee increase proposals: The Federation needs to cover increased costs incurred due to modernization efforts. The last fee increase was about 10 years ago. Rosa presented three possible scenarios for implementing a fee increase.
 - c. Council is helping to reduce its costs by meeting virtually (and more often) rather than in person.
 - d. ACTION: Council members should fill in the spreadsheet to record our volunteer work on behalf of the BCHF, showing total number of hours for the year.
3. Meeting with BC Archives (Shannon)

- a. Could we invite them to have a booth at the upcoming Ideas Fair? Or perhaps an open mic session?
- b. ACTION: Shannon will send an email with more detailed notes on her meeting with BC Archives.
4. Council reports (previously circulated)
 - a. Magazine (Andrea)
 - i. Andrea was hoping to place more subscriptions for BC History magazine in public schools, but local librarians / teachers don't have control over subscriptions. There is a central ordering body and renewals / purchases are made in July. She is not yet sure how to get it into the schools.
 - ii. The BC History Teachers' Association have fall conference. Perhaps we could ask to give a presentation there to stimulate interest?
 - iii. Could we explore corporate sponsorships to help us get the magazine into schools?
 - iv. ACTION: We will discuss how to increase magazine subscriptions at the next meeting.
 - b. Scholarship program (Doug)
 - c. Recognition awards (Aimee)
 - i. The nomination deadline for news and media and for BC history websites was moved to 01 Feb to get more involvement. We have not received any nominations yet. Council members are asked to encourage people from other organizations to nominate themselves.
 - ii. There was some discussion of where Facebook groups fit into this picture. They often contain many photographs, lots of discussion / interaction. How should we consider them?
 - d. Book awards (Maurice)
 - i. We are on track with the schedule. 39 books have been submitted and the judges are working now. We will know the results at end of March.
 - e. Newsletter, Communications, Social Media & Website (Greg)
 - f. BC 150 project (Mark)
 - i. We should probably form a group to develop the Roadshow concept, after Conference.
 - ii. Sites & Trails material is being diverted to Facebook. Some recent examples have appeared. Greg has also been publishing it in the Buzz. People are seeing some of the work they submitted being used.
5. Sustainability
 - a. BCHF needs to consider how to act as good global citizens and do our part in reducing our footprint. We can achieve some of this by going digital and by producing less printed material for Conference.
 - b. ACTION: We will discuss this more at the next meeting.

Next meeting: TBD in late February.

The meeting adjourned at 8:30 PM.